PAC Meeting 07/12/2023

Attendance: Stephanie M., Denise A., Melissa M., Adriana Y., Chas O., Roechelle W., Alissa W., Pauletta R., McKenzie H., Amy R., Sherry S., Katana T.

Call To Order- Recording started and meeting started and Sherry calls meeting to order at 1:06 PM

Introductions- Welcome to New PAC members

June Minutes- Sherry Makes motion to approve minutes from June as written. Will need to loop back around for when chairs are present for a vote.

COC Surveys- Alissa's updates from CoC survey through Homebase

The Governance Survey Results-the structural decision making of the CoC and ensuring we are meeting the HUD Requirements.

There were multiple choice and comments allowed for this survey and the results came from both PAC and the CoC membership.

Talking about PAC as primary decision group as the board of the CoC. The CoC in general is all organizations and partners that are involved in shaping the homeless system of care. There are also the HMIS lead and collaborative applicants and the committees that are more topic based that help with the different issues and have some decision-making power, but the PAC makes the ultimate decisions then.

Overall Structure- Feels the governance structure is working well overall. There were comments regarding geographic inequity and not enough investment from those geographical locations, and the rigid funding for HUD.

Equity and Inclusion- Membership feels that diversity is represented. PAC- disagreed that diversity was represented due to the lack of representation from immigrant communities and native communities.

Values of lived experience- Mostly the CoC feels that they are doing a good job of including people with lived experience and that these prospectives are valued. PAC neither agreed nor disagreed.

PAC representation- Organizations on PAC- There is a general feeling that the PAC thought there was good representation, and Membership feels that there could be more representation on PAC from tribal/orgs, youth, and housing entities.

Role of PAC members- Feel that they have the knowledge of decision making and understanding their role but there could be more to onboard and to help empower decision making skills.

PAC decision making- process used is believed to be efficient and effective, and that people are comfortable voicing their opinion at PAC meetings. Overall, members felt things are working well.

Current CoC committees- PAC feels that the structure could be better designed to meet the needs of the CoC. There were lots of questions as to how effective the committees are and if they are meeting the goals. A voiced difficulty in staying informed and feeling that the decisions that are being made and have the time to stay up to date. Possible diversity of involvement of committees.

Open ended questions- Strengths

Productive meetings with open dialog, members and staff were knowledgeable, and there is effective communication.

Clarity/Areas of improvement

More clarity of roles and responsibilities, outreach to new partners, racial equity, onboarding and training for PAC and funded agencies

Decision making includes agencies who are funded.

Effectiveness of the committees and ensuring they are communicating and that the tasks are reasonable for the committees.

There was a comment about representation from a PAC member. As it currently stands, PAC is open to having more than one member from one agency. Typically, you do not have more than one member from the same agency. The current governance charter does not address this currently.

PAC composition- can consider the representation that is wanted and then ensure that there is clarifying information regarding conflict of interest and agency representation. The Governance document would need to be edited to reflect the structure and how we delegate responsibilities, rules of the board, turnover, and other processes for the structure of the board.

The Governance charter is to be reviewed regularly and revised as needed. Joseph felt it would be best to focus on the changing and editing of the governance after the NOFO. As per Stephanie in the chat: The current language in the governance charter does not include language specifying only one PAC member per organization.

How to increase equity and inclusion at all levels of the CoC. And then the committee roles and structure/membership and what structure works best for these committees.

Onboarding and training would also be beneficial and possibly look at an annual training structure as a refresher and to help with new members and to update current members about any changes. Potentially develop a structured training for new PAC members and others as turnover occurs.

Alissa can be reached at alissa@homebaseccc.org

CoC Updates

NOFO was released on the 5th. We are going to need to make some decisions about meeting timelines and Joseph has some flexibility next week and other action items are rating and

ranking and the competition itself. This is going to be the focus of the PAC for the next few weeks.

Items should potentially be discussed prior to approving via another meeting if possible, however email is acceptable to vote.

Denise Updates

Applications were due May 31st, $1.2 million requested through ESG. The selection committee is working through those applications. There are twenty-one applications that were received.

Time frame to award 2023 grants will roll out as soon.

ESG-CV- ends September 30th (SD CARES) and will re-examine recapturing and reallocating the funding to ensure that the money is being spent. There may be some movement in the next few months for funding.

HMIS- HUD set new data standards October 1st. The HMIS Eccovia vender is working on the changes and the training in September is going to be a virtual meeting with the vender. They will go over all the changes with all members for HMIS/ those utilizing program funds. Changes will be live on 10/1. The biggest change is around ethnicity and genders and will provide more options and changes regarding ethnicity dropdowns. HMIS continues to grow with YHDP programs and all Home ARP programing that is coming through.

Stephanie Updates

CES wrapping up evaluation scope. This was started a few months ago, the individual survey process concluded in the beginning of June and the focus groups are starting up for providers and households regarding engagement. There are focus groups in Rapid, Sioux falls, and Yankton. Two separate focus groups, one for providers, one for households.

Touchbase call scheduled with Augustana scheduled for 7/24 for CE committee members. They are invited to the call and to see the preliminary results. Augustana will produce a full evaluation for data review and recommendations for qualitive and quantitative information.

September- 9/19 CoC meeting is happening at Visitor's center in Pierre. At SD Housing the CE training will occur the day after the quarterly and the grantees will meet in the afternoon. Please have this saved on your calendars.

Action items- Outgrown the current structure for Region 1 for case conferencing. Going to have a conversation about the frequency and time frame for best results of case conferencing structure and as a whole. Brainstorming session is scheduled for 7/18 to help figure out how to best meet the CE needs of the providers and community.

HMIS data standards- CE data standards will change in 2024. Larger changes that HUD brought forward due to national discussions and how it will be translated. Anticipated that the larger changes may come in 2026 that would have more effect on the CoC. Working to engage our CE assessors and access points/vender for these changes to occur. Looking at this and timing should work well in how we plan to adjust and meet the needs.

Development updates-Chas

Home-Arp

Non-congregate shelters, youth projects, transitional housing projects have been approved and all funding has been allocated.

Competitive application cycle coming up for the various funding for developing housing and applying for housing opportunity funds. Project ideas please refer to Chas.

Home Arp is a one-time funding. Transitional home and housing trust fund is available every year potentially such as for TH, program funding for HP.

Recommendation of the group to move forward-

Action Items are Code of Conduct- should have been reviewed. This can be tabled until the next meeting or August meeting. To either make changes or not make changes.

CoC competition- timeline and rating and ranking tool and timeline for competition itself should be recommend action today or we can recommend scheduling another meeting. Schedule a meeting for next week is possible.

Reconvene over zoom next week for completing the action items to discuss and to vote. Meeting will reconvene on 7/19/23- 11:00 AM CT and 10:00 MT- to reconvene for ranking tool.

Please review documents- draft as policy and tool that will be reviewed and rating and ranking projects and timeline. The timeline must be published that guides the process. Dates need to be finalized and need to be released in order to get those who need to submit applications. We would need to approve rating and ranking by the 5th. We must get comments back to applicants by the 21st of August.

Action Items

approval for June minutes and any other action items that needed to be taken at this meeting 7/12/23. This meeting is continued for July 19th.